



General Senate Meeting

Minutes: February 8, 2023

LSC 116 /TEAMS

1:30 – 2:30 PM

- ◆ Call to order – President – Tiffany Driver at 1:35P

- ◆ Guest Speaker – Lisa Chaddick with Public Health/College of Health Sciences
 - Van Pool
 - Employee Health Fair on April 4, 2023 from 11 AM – 2 PM in LSC Orange Ballroom
 - Presentation slides shared with minutes

- ◆ Reading & Approval of Minutes – Secretary – Maggie Odom; No edits; Motion to Approve – Brandy B., Second – Robin P., Approved. (Sharla M. abstained from voting)

- ◆ Treasurer’s Report – TD for Katie Gense
 - Quote for tent, will be a completely new tent due to needing new top for rebrand to Staff Senate - will come from Advantage Specialties
 - Will work with N&E to schedule to deliver tablets to them

- ◆ President’s Report – Tiffany Driver
 - President’s Council Budget Update
 - All budget requests will have to be aligned to the Strategic Plan, with WDesk form being updated to reflect this.
 - Team that works on collaborative conversations on new initiatives; Example COBA wanting to start a program similar to ELITE, having ELITE and COBA collab, with potential of adding budget to ELITE to benefit COBA, but not giving new money when we already have a similar program on campus. The questions of: Who’s at risk if a new initiative doesn’t happen, who does it benefit?
 - Merit conversations are happening, administration is working on this, asking for patience in the process.
 - Facilities Concerns
 - Been addressed now as SHSU custodial staff have returned to normal hours removing contracted services.
 - John T. says no more buying own TP. Feel free to contact him with concerns or needs: johntadams@shsu.edu
 - Are to remove trash, vacuum, light dust desk. IF you need something else, leave a note.
 - PDC – emails have gone out, with several emails coming in with completely remote employees asking how they can participate.
 - Working on having the Keynote sessions streamed.

- SHSU Online reached out as well, discussions are in the works for next year; SHSU Online could support so that we can stream sessions.
 - Staff excellence award
 - February 20th target date for information to go out
 - Removing COM reach out from agendas going forward
 - We have resolution with B. Fish as our go to, with no current issues.
 - People & Pets Survey Results
 - Majority want to change the event to ensure that Staff are the beneficiaries. Will not do People & Pets event this year. Will shift focus to planning a new event.
 - Family photos use to be sponsored by Staff Senate, new idea: do this again but charge \$20 with those funds going towards the Staff Emergency Fund. Staff Affairs committee with now move forward with the policy/logistics for setting up the fund.
- ◆ Committee Chairs Reports
 - News & Networking – Emily Figueroa
 - Facebook has 518 likes, Instagram has 382
 - 5 emails going out for PDC
 - Staff Senate President and Secretary now have access has backups to the social media platforms
 - Nominations & Elections – Benji Cantu
 - Postponing updates to next month
 - Special Events – Robin Pierson & Hailey Pruitt Price
 - See above with PDC notes under President’s Report
 - Two sessions are at max with a waitlist
 - Volunteer list to go out soon to all of Staff Senate
 - Are we advertising on the TVs in the LSC or at other places on campus?
 - Emily F. to help look into this
 - Summer Bash Event
 - Planning has started with committee voting to move the event indoors at the LSC.
 - Target week for event: July 24-28th
 - Staff Development – Ashley Pickett & Brandy Bishop
 - PDC
 - Livestream of Keynotes, email will go out about a week before, they will email Brandy B. that they watched to be added to the in person session so that they receive credit.
 - Staff Affairs – Andrea Hoke no report
 - Staff Emergency Fund
 - Will bring meetings to create guidelines, etc.
 - B. Fish asked: Do we have anyone on staff senate from Financial Aid? What restrictions might there be if we are fundraising and the recipient is a staff *and* a student?
 - Suggesting that Annual Giving be a part of this conversation especially with fundraising.

- ◆ Old Business: Updates, Discussion/Action Items
 - Vacant Chair positions on Executive Board
 - Filled by Emily Figueroa (News & Networking) and Hailey Pruitt-Price (Special Events). Appointed to position of chair/co-chair as the volunteered with no opposition.
 - General members needed due to resignations from SHSU
 - Division SE & I
 - Division Student Affairs
 - Division University Advancement
 - Nominations & Elections Committee working on this.
- ◆ New Business: Updates, Discussion/Action Items
 - By-Law Update for President Elect (**Tabled until next General Senate Meeting in March**)
 - Current: team

Section 3. Member and Officer Terms of Office

1. The President- Elect will serve a four-year term, with their first year as a member, their second as the President-Elect, third as President, and fourth as Past President and Chair of the Nomination and Elections Committee. Nominees for President-Elect must have served at least one year on Staff Senate. Upon being elected to the Executive Board as President-Elect, the person elected will have their term extended by one year to meet Executive Board obligations.

- Proposed New:

Section 3. Member and Officer Terms of Office

The President- Elect will serve a four or five-year term, depending on what term year they are selected as President-Elect. A member is only eligible to serve as President-Elect after first serving one-year on the Executive Board (E-Board). This includes any positions held as an officer or as a chair or co-chair of any committee within Staff Senate.

Four-Year Term: Member serves first-year on Staff Senate as member of E-Board, their second as the President-Elect, third as President, and fourth as Past President and Chair of the Nomination and Elections Committee.

Five-Year Term: Member serves first-year on Staff Senate as active member, second year as member of E-Board, third year as President-Elect, fourth year as President, and fifth as Past-President and Chair of Nominations & Elections Committee.

Nominees for President-Elect must have served at least one year on Staff Senate E-Board. Upon being elected to the Executive Board as President-Elect, the person elected will have their term extended by one or two years to meet Executive Board obligations.

- ◆ Department/Campus Announcements
 - None

- ◆ Upcoming Events
 - Staff Senate General meeting
 - March 8, 2023
 - LSC Room 116
 - Staff Senate PDC
 - March 14, 2023
 - LSC (Various Locations)

- ◆ Call for Adjournment – Tiffany Driver Motion to adjourn by Brandy B., Second by Emily F., adjourned at 2:27P